

To: Dobrahner, Jaslyn[Dobrahner.Jaslyn@epa.gov]
Cc: Manzanares, Candice[Manzanares.Candice@epa.gov]
From: Rothery, Deirdre
Sent: Mon 2/29/2016 4:57:53 PM
Subject: RE: R8 Air Program SharePoint discussion

Hi Jaslyn,

9 works great. Please plan on joining us then.

Take care,

Dee

From: Dobrahner, Jaslyn
Sent: Monday, February 29, 2016 9:56 AM
To: Rothery, Deirdre <Rothery.Deirdre@epa.gov>
Cc: Manzanares, Candice <Manzanares.Candice@epa.gov>
Subject: FW: R8 Air Program SharePoint discussion

Hi Dee –

Candice and I no longer have a conflict tomorrow morning and can join your team earlier, like at 9:00 am, if that would work better than joining your meeting at 9:30 am. Either way works fine for us...we just wanted to give you the 9:00 am option if that would work better for you.

Please let us know and we'll see you and your team tomorrow morning in the Juniper room!

Thank you!

Jaslyn

Jaslyn Dobrahner

U.S. EPA, Region 8

(303) 312-6252

From: Rothery, Deirdre
Sent: Wednesday, February 10, 2016 3:06 PM
To: Dobrahner, Jaslyn <Dobrahner.Jaslyn@epa.gov>
Subject: RE: R8 Air Program SharePoint discussion

Hi Jaslyn,

That works fine. Join us when you can.

Thanks,

Dee

From: Dobrahner, Jaslyn
Sent: Wednesday, February 10, 2016 3:00 PM
To: Rothery, Deirdre <Rothery.Deirdre@epa.gov>
Cc: Manzanares, Candice <Manzanares.Candice@epa.gov>; Morales, Monica <Morales.Monica@epa.gov>
Subject: RE: R8 Air Program SharePoint discussion

Hi Dee –

Thank you for making some time for us at your next team meeting. Unfortunately, that is the same time as our AQP team mtg. Perhaps we could join you all at 9:30 am or even 9:45 am on the 1st – does that work?

We are looking forward to meeting with your group!

Thanks!

Jaslyn

Jaslyn Dobrahner

U.S. EPA, Region 8

(303) 312-6252

From: Rothery, Deirdre

Sent: Wednesday, February 10, 2016 10:29 AM

To: Dobrahner, Jaslyn <Dobrahner.Jaslyn@epa.gov>

Cc: Manzanares, Candice <Manzanares.Candice@epa.gov>; Morales, Monica <Morales.Monica@epa.gov>

Subject: RE: R8 Air Program SharePoint discussion

Hi Jaslyn,

Thanks for your email and your work on developing this SharePoint site. Our next unit meeting is March 1 from 9-10. If that works for you and Candice, I will forward the invite to you. Otherwise, we can look at other options for a meeting. APMM does not have a unit sharepoint, however, we have set up sharepoints for specific projects, such as the U&O FIP.

Take care,

Dee

From: Dobrahner, Jaslyn

Sent: Wednesday, February 10, 2016 7:07 AM

To: Rothery, Deirdre <Rothery.Deirdre@epa.gov>

Cc: Manzanares, Candice <Manzanares.Candice@epa.gov>; Morales, Monica <Morales.Monica@epa.gov>

Subject: R8 Air Program SharePoint discussion

Hello Dee –

Per our Air Program meeting last week, Candice and I would like to meet with your unit to discuss the current and future use of SharePoint in the R8 Air Program. We are requesting 10-15 minutes of time, if possible. Please let us know a time that works well.

Also, we would like to know in advance if your unit currently has a SharePoint site in use. Knowing this in advance will help us guide the conversation and tweak the materials.

Thank you in advance for time with your team! Please let us know if you have any questions or concerns or if you would like to meet with us prior.

Thank you!

Jaslyn

Jaslyn Dobrahner

U.S. EPA, Region 8

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